CitySA Election Information Pack. February/March 2024

# Elections Overview

The Students’ Association (CitySA) is here for all students at the College and each year we hold elections for student representative positions (Officers) that will represent student views.

Elected officers will be given opportunities and resources to undertake exciting projects to improve the College experience for thousands of students. Student Officers work on improving the learning experience, providing engaging opportunities, and promoting wider societal change- to name a few!

This pack provides a summary of the four paid roles available, what benefits the elections bring and how to nominate yourself as a candidate.

For a full breakdown of election dates, rules and eligibility criteria you can visit our website at citysa.co.uk/representation/elections/.

# Why are elections important?

CitySA acts as the recognised representative channel between students and the College. With almost 30,000 student here at the College, to represent all of them effectively we need to elect student officers to speak on their behalf.

The only way to ensure this is truly representative is for students to vote on what matters to them and select the right people to get the job done.

# Working in the SA

Working in the SA is an amazing job opportunity where students can gain a variety of different skillstes valuable to future workplaces

This is great opportunity to try new things and build confidence in a safe and supporttive work enbironment. Working in the SA offers diversity and no day is the same!

Being and elected representative also holds a lot of responsibility nad requires a strong work ethic. Our offices share responsbilities and are expected to work positively with each other, our members, staff and stakeholders to achieve their own manifesto aims and the aims of the SA.

Below are the overviews of the 4 paid positions available to join the SA team!

# Student President

35 hours a week - £23,784

* Lead the Student Parliament and help each officer to realise the objectives of their manifesto
* Actively participate in Board of Management and represent student views at College committees
* Work regionally with other colleges and universities across Scotland
* Develop enrichment activities and events for students
* Work with class reps, faculty reps and college staff to improve the student learning experience

# VP Learning and Teaching

14 hours a week- £12 per hour

* Help the Students’ Association enhance the student experience with specific focus on learning and teaching and student feedback structures
* Promote the Class and Faculty rep system and act on student feedback
* Support the Student President in leading the Students’ Association

# VP Social and Activities

14 hours a week- £12 per hour

* Work alongside students and SA staff to enhance students’ experiences with specific focus on clubs, societies, sports and events
* Develop a calendar of events and activities including Freshers Week
* Support the Student President in leading the Students’ Association

# VP Diversity and Wellbeing

14 hours a week- £12 per hour

* Develop SA liberation work (campaigns supporting the rights of women, ethnic minorities, LGBTQ+ people and disabled people), including liberation months and societies
* Work with students and staff to promote positive mental health and a positive lifestyle
* Support the Student President in leading the Students’ Association

# Who can run for the roles?

Only current students at City of Glasgow College (excluding weekend leisue and evening courses) can stand for election. To check the full eligibility criteria for each role download our job descriptions from citysa.co.uk/representation/elections/rolesavailable/

VP candidates must be returning to the College for student in the Academic Year 2024/25. Our VO roles are part-time and flexible to fit around your course work

You don’t need any specific work experience to run, however, you do need to demonstrate why students should vote for you. Work experience might be one reason, but passion to help others and ideas for change are also important.

The Student President role is full-time so is on to student who are either finishing their current studies or who are willing to discuss deferral options with their course lead.

# Stage 1: Nominations

If you plan to run in our election please make a note of some key dates during our election period. Candidates will receive more information about dates vie email.

February 19th: Nominations Open!

February 22nd and 27: Information Session (for any student who wants to learn more about elections and how to get involved)

February 22nd and 6th: Manifesto/IT support session .

March 8th: Nominations Close!

Visit our events page for details: events.citysa.co.uk

# Stage 2: Candidate Support

March 11, 13th and 14th: Candidate Briefings. Please not all candidates must engage with a briefing session to be approved.

Non-mandatory (but recommended) sessions:

Tuesday 12th: Campaigning 101 Workshop

Wednesday 13th: Support Drop-in

Wednesday 13th: Q&A Filming – all candidates

Wednesday 13th,4pm: Flyer Upload Deadline

Friday 15th: Candidate Wellbeing Session

All students who nominate themselves will receive details via email of these sessions.

# Stage 3: Voting

Monday 18th March 9am: Polls Open!

18th-22nd March: Polling Stations and Campaigning

Thursday 21st 4pm: Polls Close!

21st March 5pm: Complaints Deadline

22nd March 4pm: Announcement Event

# What happens if I get elected?

Once elected, successful candidates will complete a Human Resources onboarding process. They will then complete a 2 week full-time induction starting the w/c 1st of July to prepare them for starting their role.

All candidates should try to keep these times free

The new officers term will start their usual hours later in July

# Staff Benefits

Successful candidates wll become paid staff members and will be eligible for a variety of staff benefits including:

* Generous pension scheme
* Access to cycling facilities and benefits
* Staff wellbeing support through PAM assist
* Staff discount scheme

Contacts

You can find lots of useful information and guidance documents on our elections webpages.

If there’s something we’ve missed, and you’d like to talk to members of staff please come by the Students’ Assocation or contact our SA Coordinator at lucy.treasure@cityofglasgowcollege.ac.uk